



## PARENT CIRCULAR NO 2 OF 2021

Dear Parents/Guardians

### 1. STAFF NEWS

Congratulations to Miss Mari Dowdle who got married last weekend. She is now officially Mrs. M Pretorius! We would also want to congratulate Mrs. T. Siemer on the birth of her healthy twin baby boys. May they bring her plenty of joy!

### 2. PARENTS DAY

Thank you to all the parents who visited the school on 10 and 11 February. Not only did parents have the opportunity to see the classes and teachers, but teachers also got the opportunity to meet the learners' parents.

### 3. NEW STAFF MEMBER

Welcome to Ms. Hilda Simpson who is starting as a teacher in the Foundation Phase this week. May she make a big difference in the lives of our Foundation Phase learners.

### 4. GRADE 1 ADJOURNMENT TIMES

From Monday, 1 March the Grade learners will adjourn at **13:45**.

### 5. GOVERNING BODY ELECTIONS

Please take note that the election will soon take place. More information will follow in the next circular. Your participation is crucial. The Act requires a quorum of 15% to be present and if we do not achieve this, we are obliged to repeat the process. Please come and vote! Please familiarise yourself with the following important information:

#### **Who can vote?**

A parent, guardian or person who fulfils the role of a parent of a child enrolled in our school and appears on the school's enrolment register. You are welcome to check your detail between 14 to 7 days before the elections to see whether your name appears on the voters list.

#### **What do I need to bring with me if I want to vote?**

A driver's licence or ID.

#### **How many members of a family may vote?**

Only two people per family, whose names appear on the voters roll, will each receive a ballot to vote.

### **May a parent with a proxy form vote on behalf of another?**

No

### **Who may be nominated?**

Any parent/guardian of our school whose name appears on the voters roll. Furthermore, a parent who is employed by the school as a teacher or non-teaching staff member may also be nominated. Nominations will close 3 days before the election.

### **Who may not be nominated for the Governing Body vote?**

A parent of the school to whom a sentence has been inflicted on for 12 months or longer for a criminal offence without the option of a fine, a person who is mentally ill, who is drug dependant or a person who is rehabilitated insolvent person.

### **Who may nominate?**

Parents may nominate each other.

### **What is the term of service for a SGB electee?**

Three years, thus the person must preferably still be a parent in the school in the following two years.

### **Are SGB members compensated financially for their work?**

No

### **The schools Governing Body consists of how many members (SGB)?**

The Governing Body will consist of:

6 parent members (parents vote for them).

3 educator members (educators vote for them).

1 non - teaching staff - a person, other than an educator, who is employed at the school. School principal. (ex. officio).

### **What are the duties of the Governing Body?**

Governance of the school by formulating policies, managing the finances, and representing the various interest groups. Meetings of the Governing Body must be attended once a month. Support the principal, educators, and other staff in carrying out their professional functions.

- Decide on the school times.
- Recommend the appointment of educators, administrative, and support staff at the school.
- Decide on the extra-mural activities.
- Buy books, educational materials, and equipment for the school where required.
- Raise additional funds (on top of the State contribution).
- Administer a school fund, including running a bank account.
- Control the finance records of the school.
- Prepare an annual budget and submit it to parents for approval (at the AGM in November).
- Ensure school fees are collected.
- Promote the best interest of the school.
- Encourage parents, learners, educators, and other staff to work willingly for the school.
- Develop a mission statement for the school.
- Adopt a code of conduct for learners.
- Control and maintain school's property, buildings, and grounds.

The daily management of the school is the responsibility of the Principal and the school management team.

### **Nomination period?**

To be announced in the next circular.

### **Where do I get a nomination letter?**

Nomination forms can be collected at the reception office. Dates to be announced in the next circular.

### **Where must I submit the nomination form?**

Completed nomination forms must be placed in the nomination box at the reception desk of the school's administrative office and closes 3 days before the elections.

The candidate will be contacted to visit the school so that a video can be made stating the following:

- His/her name, surname, and the grade their child/ren are in.
- Occupation.
- Skills he / she possesses.
- Value that the person can add to the school
- His/her vision for the school. (A limit of 3 minutes per candidate).

### **Why can a nomination form be rejected by an election officer?**

The nomination form is not signed by the proposer, seconder, and candidate. The proposer, seconder, and candidate do not appear on the school's voters roll of eligible parents. The completed nomination form is not submitted during the specified time.

### **Electronic election:**

The election will be done electronically. You can vote for 6 candidates.

### **The responsibilities of you as a parent:**

Take note of the process.

Identify a suitable candidate.

**BE PRESENT AT THE ELECTION.**

Vote for the best candidate.

## **6. d6 CONNECT**

To date, 682 parents have already registered on the application. We would like to encourage the 1299 parents who have not yet downloaded the application on their smartphone, tablet or computer to follow the instructions on p. 6 in the diary in order to download the application. The application enables parents to receive circulars and other school information. Soon, you will also be able to make payments via the app.

## **7. SCHOOL'S WEB PAGE**

Thanks to the dedication of Mr Basson, our new Head of Department, our school now has a website. Parents are encouraged to visit the page at [www.fesies.net](http://www.fesies.net)

The page will be updated regularly. All parent circulars will also be available on the website.

## **8. SPORT**

Please note that no sports practice will take place until further notice.

## **9. EMAIL ADDRESSES**

For parents' information, the contact details of all staff are attached. Parents are welcome to contact teachers in this way. Please allow at least 24 hours for the teacher to respond. If you have an URGENT matter, you are requested to call the school instead.

STAFF MEMBER	EMAIL	STAFF MEMBER	EMAIL
<b>SMT</b>		<b>GRADE 4</b>	
Mr G Claassen	hoof@fesies.net	Ms J du Plessis	juanri.dp@fesies.net
Mr D Labuschagne	deputy1@fesies.net	Mr S Kruger	sternberg.k@fesies.net
Ms S Simon	deputy2@fesies.net	Ms Y Monama	yolanda.m@fesies.net
Ms S Kassimatis	kassi.hod@fesies.net	Ms T van Wyk	tanya.vw@fesies.net
Ms M Mathews	mathews.hod@fesies.net	Ms L Spiro	lizemae.s@fesies.net
Mr T Basson	basson.hod@fesies.net	Ms J Hickman	janie.h@fesies.net
Ms G van Kleef	vankleef.hod@fesies.net	<b>GRADE 5</b>	
Ms C Faragher	faragher.hod@fesies.net	Ms J Poolman	janke.p@fesies.net
<b>ADMIN</b>		Ms P de Bruyn	petro.db@fesies.net
Ms R Gouws	fin1@fesies.net	Ms B Chiloane	boitumelo.c@fesies.net
Ms P Prinsloo	fin2@fesies.net	Ms C Boshoff	chrystal.b@fesies.net
Ms Y Kelly	admin1@fesies.net	Ms E Mmotla	Elizabeth.m@fesies.net
Ms Z van Zyl	admin2@fesies.net	<b>GRADE 6</b>	
Mr O Letlape	admissions@fesies.net	Mr S Havenga	stean.h@fesies.net
Ms K Ranta	fin3@fesies.net	Ms T Tait	tessa.t@fesies.net
<b>GRADE R</b>		Ms D Moosa	dominique.m@fesies.net
Ms L Classen	leoni.c@fesies.net	Ms S Madiba	sweetness.m@fesies.net
Ms M Pretorius	mari.d@fesies.net	Ms A du Preez	Ansie.dp@fesies.net
Ms S Hartzler	simon.h@fesies.net		
<b>GRADE 1</b>		<b>GRADE 7</b>	
Ms M de Meyer	marienka.dm@fesies.net	Ms A Claassen	annina.c@fesies.net
Ms E Boshoff	emor.b@fesies.net	Ms Y Maart	yvette.m@fesies.net
Ms J Roodt	janine.r@fesies.net	Ms Y Kreder	yolande.k@fesies.net
Ms C Fourie	carol.f@fesies.net	Ms M Joyce	misha.j@fesies.net
Ms G van Kleef	vankleef.hod@fesies.net	<b>NO CLASS</b>	
<b>GRADE 2</b>		Mr C Claassen	coennie.c@fesies.net
Ms C van Staden	corrie.vs@fesies.net	Ms D Gerritsen	drienie.g@fesies.net
Ms J v.d Merwe	jolandie.vdm@fesies.net		
Ms V Makaba	vuyo.m@fesies.net		
Ms L Tempelhoff	louise.t@fesies.net		
Ms M Senekal	marissa.s@fesies.net		
Ms A Ludick	anika.l@fesies.net		
<b>GRADE 3</b>			
Ms A Kotze	alta.k@fesies.net		

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Ms T Siemer	tania.s@fesies.net		
Ms M van der Nest	mene.vdn@fesies.net		
Ms Y van Jaarsveld	yolandi.vj@fesies.net		
Ms C Swanepoel	corlia.s@fesies.net		
Ms N du Plessis	nadia.dp@fesies.net		

## **10. SCHOOL FEES**

Thank you to all our parents who have already fulfilled their obligation here. Should parents experience problems, they can contact Mrs Gouws at 0125466541/2 or **fin1@fesies.net**

## **11. PARTIAL OR FULL EXEMPTION FROM SCHOOL FEES (GRADE 1 - 7)**

Parents whose combined **GROSS** income is less than R260 000 per year may apply. However, you must personally collect the application form from Mrs Prinsloo in the office. Please take note that the applications must be completed by **31 March 2021**.

## **12. AFTERCARE**

Please note that there is a correction regarding the aftercare fees. For your convenience, we include the following table to indicate the aftercare fees for 2021. Please note that we have also included for you the fees for the 50% capacity model currently being followed to comply with Covid-19 regulations. Currently, learners can only use the aftercare on the day they are at school. Interested parents can obtain information and entry forms via e-mail at **fin2@fesies.net**

The aftercare fees for 2021:

<b>MONTH</b>	<b>FULL WEEK</b>	<b>COVID-19 WEEK</b>
January	R000	R000
February	R850	R213
March	R850	R425
April	R480	R240
May	R850	R425
June	R730	R365
July	R565	R283
August	R850	R425
September	R690	R345
October	R760	R380
November	R850	R425

Fesie greetings



MR. J. G. CLAASSEN  
PRINCIPAL

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